

**Regular Meeting**  
**Village of South Range**

January 4th, 2024

The Regular Meeting of the Common Council of the Village of South Range was called to order at **6:00 p.m.** by President George Eakin.

Present: George Eakin, Therese Parolini, Cody Bonini, Justin Marier, Tim Korby, Kristen Archambeau (Clerk), Craig Burkman (Street Commissioner)

**Absent:** Paul Saaranen & Greg Harkonen

**Guests:** Kody Maki (Public Works), Glenn Anderson, Tim Keteri (Superintendent, Adams Twp. School District) & David Mattila (Adams Twp. Fire & First Responders)

**Recognition of Guests:**

**David Mattila**

Represented the Adams Twp. Fire & First Responders in regards to a donation for First Responder Volunteer Medical Services. Previous donation was \$1,500.00. No donation has been made since 2017. The

Village Council will discuss it in their Annual Budget Meeting.

**Tim Keteri**

He discussed the School District's School Resource Officer (SRO) Position they currently have posted, they will have a part-time SRO during the school year that will split their time between Jeffers High School in Painesdale, & South Range Elementary. He stated it would be beneficial for the Village to look into a part-time officer, as the School District is not able to share their Officer with the Village.

**Marc Franchi**

Did a presentation on developing on his 250 acres (approx. 30 acres in the Village, old highway to new highway area). Vacation homes, Airbnb's, and campsites. He is also looking for a business to be placed on the property also, as well as creating mountain bike/walking trails that will be maintained. Village Council stated they will look into how & if they will be able to run sewer & water services.

**Approval of the December 7, 2023 Minutes**

Trustee Justin Marier moved to approve the Minutes from November 3, 2022. Trustee Tim Korby seconded the motion.

*Yeas: George Eakin, Therese Parolini, Justin Marier, & Tim Korby*

*Nays: None*

*Abstain: Cody Bonini*

**\*Motion Carried**

### **Street Commissioner Report (Presented by Craig Burkman)**

\*Stated that it has been slow with no snow, but have been busy with other things like equipment maintenance, and doing lagoon discharge. \*Kody Maki passed his Water Certification, & Dave Swetich passed his Lagoon Certification.

\*Suggested the Village look at purchasing new street decorations.

\*Cold patched holes in streets at the end of December.

\*Installed some new meters, not all meters that were previously ordered have arrived.

### **Village President Report**

Village President George Eakin updated the Council with the following:

- Met with Michael Markham (OHM) & Craig in the Council Chambers to discuss the 5 th & 6 th street alley drainage, he also mentioned a potential grant as to help with lead pipe replacement.
- Have not heard anything more concerning the drainage ditch.
- Stated he likes the new employee evaluation forms.
- Recently heard of some compliments directed at Kristen, a few residents had mentioned that they have never been so informed before on things in the Village. I will certainly second that, you can reach her ANYTIME day or night if needed. She does her job well!
- Still waiting to hear from Pat Greeley's office concerning the employee handbook changes.
- Emailed the Attorney concerning the Whealkate lot issue.
- Just a reminder (from the last meeting) Kristen reached out, and we have 3 purchasing policies for the finance committee to look over. President Eakin made a recommendation on creating a policy for the Village. We also need to put a paving spec bid together for Whealkate Estates.

### **Clerk's Report**

- Quarterlies were completed, Annual Tax items completed except for 1098/1099 items. W-2's went to employees yesterday.
- The Postal Service will no longer be handling the hard copies that the Clerk fills out to do water bill mailings as of January 28th. The Clerk will need to complete this process online through their system, then bring them to the P.O. This change is with all post offices for discounted bulk mailings.
- Gave a budget update.
- Informed the Council on a hit power pole on Trimountain Avenue. UPPCO was able to repair the line.

### **Action Items:**

#### **Drainage**

\*Craig Burkman suggested soft tile vs an open ditch for upper Fifth/Sixth Street alley. President Eakin will check with OHM on their opinion for that suggestion.

#### **Flagpole**

\*Flagpole is down as far as it will be done till Spring 2024. No bill from Industrial Graphics yet for the work that was completed.

### **Garbage Rates**

\*No action at this time.

### **Handbook**

\*No response back from the attorneys on it being completed yet.

### **Whealkate Lot**

\*No action at this time.

### **Adams Township Schools Resource Officer**

\*School District & Village can not share an Officer. No action at this time.

### **Winter Let-Run Policy**

Trustee Justin Marier made a motion to approve changing the Let-Run Policy to once frozen & professionally thawed, residents can run water at a flow rate of 2 gallons/hr with a limit of 1,500 gallons/month. If the average bill is 2,000 gallons, and the resident on let-run uses 6,000 gallons, they will be charged for 4,500 gallons (less the 1,500 allowable gallons).

This item will be on the June Agenda from now on.

Trustee Cody Bonini supported the motion.

Yeas: George Eakin, Cody Bonini, Therese Parolini, Tim Korby & Justin Marier

Nays: None

### **\*Motion Carried**

### **Employee Evaluations**

**\*Trustee Justin Marier made a motion at 8:15 PM to go into closed session to discuss the Clerk & President Evaluations.**

**Trustee Cody Bonini supported the motion.**

Yeas: George Eakin, Cody Bonini, Therese Parolini, Tim Korby & Justin Marier

Nays: None

**\*Trustee Justin Marier made a motion at 8:58 PM to come out of closed session . Trustee Cody Bonini supported the motion.**

Yeas: George Eakin, Cody Bonini, Therese Parolini, Tim Korby & Justin Marier

Nays: None

### **Additions to the Agenda**

Trustee Justin Marier made a motion to move forward with OHM on the grant application for water improvements.

Trustee Therese Parolini supported the motion.

Yeas: George Eakin, Cody Bonini, Therese Parolini, Tim Korby & Justin Marier

Nays: None

### **\*Motion Carried**

### **Payment of the Bills**

Trustee Cody Bonini made a motion to pay the bills totalling **\$18,505.39**

**With \$13,965.98 in old bills, and \$4,539.41 in new bills.**

Trustee Justin Marier seconded the motion.

Yeas: George Eakin, Cody Bonini, Therese Parolini, Tim Korby & Justin Marier

Nays: None

**\*Motion Carried**

### **Poll of Trustees**

#### **Therese Parolini**

-Stated that the state needs to be written to in order to update the Village current Charter.

-Would like more sand placed in front of her home.

#### **Cody Bonini**

-Will not be running for Village Council in the election this fall.

### **Adjournment**

Trustee Justin Marier moved to adjourn the Regular Meeting at 9:01 p.m.

Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Cody Bonini, Therese Parolini, Tim Korby & Justin Marier

Nays: None

**\*Motion Carried**

Minutes Submitted by:

Kristen Archambeau, Village of South Range Clerk