

Regular Meeting

Village of South Range

February 3, 2022

The Regular Meeting of the Common Council of the Village of South Range was called to order at **6:30 p.m.** by President George Eakin.

Present: *George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, Paul Saaranen & Kristen Archambeau*

Absent: *Carol Petrelius*

Guests: *Josh Vissers*

Recognition of Guests:

None

Approval of the January 6, 2022 Minutes

Trustee Justin Marier moved to approve the Minutes from January 6, 2022. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Approval of the January 20, 2022 Minutes

Trustee Justin Marier moved to approve the Minutes from January 20, 2022. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, & Justin Marier

Nays: none

Abstain: Paul Saaranen

Approval of the January 27, 2022 Special Meeting Minutes

Trustee Justin Marier moved to approve the Minutes from January 27, 2022. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Justin Marier, & Paul Saaranen

Nays: none

Abstain: Cody Bonini

Street Commissioner Report (Presented by President George Eakin)

- Sno-go has had some repairs

Village President Report:

Village President George Eakin updated the Council with the following:

- Reached out to Mike Derenzo about the CDL test. Mike said he would take it.
- Picked up 3 water filters for Mr. Manninen
- Campioni's is now closing early (7p.m.)
- (2) Offers on the Garbage Truck

Trustee Kerry Jutila made a motion to accept the \$2,000 offer on the garbage truck by Mr. Witz. Trustee Justin Marier seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Additions to the Agenda:

Drainage

Trustee Justin Marier made a motion to move forward with a survey and site plan with UPEA for drainage issues at the cost of \$7,000. Trustee Cody Bonini supported the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Water Billing Software (El Dorado)

Trustee Justin Marier made a motion to approve the updating of the Village water billing software. Trustee Kerry Jutila seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Trustee Kerry Jutila made a motion to add online bill pay also to the updating of software. Trustee Cody Bonini seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Clerk's Report

- Discussed pricing for software to be updated.
- PPE picked up free of charge of Public Works and signed up for Community PPE Program all through WUPHD
- List of Hall rentals so far for this year presented
- Approval needed for signatures for MDOT yearly paperwork.
- Portage Health Foundation Grant Amendment
- Transfer of funds from General to Garbage
- Budget Amendment Meeting

Action Items:

Wages

Trustee Kerry Jutila made a motion for Craig Burkman and Kyle Raffaelli to receive a 3% increase. Mike Derenzo no increase at this time, but if obtains CDL, \$1.00 and 3% increase. Kristen Archambeau increased 1.5% and \$50 cell phone stipend . No change with President or Treasurer wages.

Wage increases will begin the week of 2/7/2022.

Trustee Justin Marier supported the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Portage Health Foundation Grant

Trustee Justin Marier requested the Portage Health Foundation Grant Amendment be sent to him. He will fill out the information needed to Amend the Grant.

Preliminary Budget

Trustee Kerry Jutila made a motion to approve the Preliminary Budget as presented. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, & Justin Marier

Nays: none

Abstain: Paul Saaranen

MDOT Resolution Letter

Trustee Kerry Jutila made a motion to approve the MDOT Resolution Letter as presented. Trustee Justin Marier seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen.

Nays: none

Transfer of Funds

Trustee Kerry Jutila made a motion to transfer \$20,000 from general fund to garbage fund as presented. Trustee Cody Bonini seconded the motion

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Public Works Vacancy

Trustee Justin Marier made a motion to post the vacancy for a Public Works Employee. Trustee Cody Bonini supported the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

***Deadline for Applications is February 24, 2022 at 5p.m.**

Budget Amendment Meeting

Justin Marier made a motion to have a Special Meeting for Budget Amendment and to discuss Applicants for Public Works Vacancy to be held on February 24, 2022 at 6p.m.
Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Village Employee Handbook

Topics for the Village Employee Handbook:

-Progressive Discipline

-CPL Policy

Will be discussed at the March Meeting.

Payment of the Bills

Trustee Cody Bonini made a motion to approve the payment of the bills with old bills totaling: \$80,410.62, and new bills totaling: \$24,165.27. Trustee Kerry Jutila seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Poll of Trustees

Terry Parolini:

-Adams Township will soon be Ordinance & Zoned

-Waterbills: some meters not working

Cody Bonini:

-Fire Dept-

- South Range Village Fire Department received 2 calls this past month. 1 for CO2 and the other for mutual aid, but were canceled.

Adjournment

Trustee Therese Parolini moved to adjourn the Regular Meeting at 8:57 p.m. Trustee Kerry Jutila seconded the motion.

Yeas: George Eakin, Therese Parolini, Kerry Jutila, Cody Bonini, Justin Marier, & Paul Saaranen

Nays: none

Minutes submitted by: Kristen Archambeau