

Public Hearing Meeting
Village of South Range

November 2nd, 2023

The Regular Meeting of the Common Council of the Village of South Range was called to order at 6:00 p.m. by President George Eakin.

Present: *George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Greg Harkonen, Kristen Archambeau Clerk, Craig Burkman S.C.*

Absent: *Cody Bonini & Justin Marier*

Guests: *Glenn Anderson & Kody Maki (VOSR Public Works)*

Approval of Treasurer Report

A motion made by Trustee Therese Parolini and seconded by Paul Saaranen to accept the Treasurer's Report.

Aye: George Eakin, Greg Harkonen, Therese Parolini, Paul Saaranen, & Tim Korby

Nay: None

Transfer of Funds

A motion was made by Tim Korby and seconded by Greg Harkonen to authorize the transfer of the \$206,951.17 in taxes collected to be made from the Agency Fund as follows:

\$42,952.84 to Local Street (100% of the amount due to Local Street)

\$161,786.97 to the General Fund, and

\$2,211.36 to the General Fund, 1% Collection Fee

Aye: George Eakin, Greg Harkonen, Therese Parolini, Paul Saaranen, & Tim Korby

Nay: None

Property Tax Collection Resolution 2023, 2023

A motion was made by Paul Saaranen and was seconded by Greg Harkonen to adopt the following resolution: "Property Taxes will be collected by the Village and must be paid to the Village Treasurer until the last day of each February. Thereafter all unpaid taxes must be paid to the Houghton County Treasurer. Taxes may be paid to the Village Treasurer without penalty through September 14, 2024. Payments made to the Village Treasurer after that date will be delinquent and subject to an interest charge of 1.5% per month or partial month of delinquency and a one-time late payment fee of 4% (\$1.00 minimum).

Aye: George Eakin, Greg Harkonen, Therese Parolini, Paul Saaranen, & Tim Korby

Nay: None

Adjournment

Trustee Therese Parolini moved to adjourn the Public Hearing Meeting at 6:12p.m.

Trustee Tim Korby seconded the motion.

Aye: George Eakin, Greg Harkonen, Therese Parolini, Paul Saaranen, & Tim Korby

Nay: None

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Present: *George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, Greg Harkonen, Kristen Archambeau Clerk, Craig Burkman S.C.*

Absent: *Cody Bonini*

Guests: *Glenn Anderson & Kody Maki (Public Works)*

Recognition of Guests: *None*

Approval of the October 5th, 2023 Minutes

Trustee Therese Parolini moved to approve the Minutes from October 5th, 2023.

Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

***Motion Carried**

Street Commissioner Report

Village Street Commissioner Craig Burkman updated the Council with the following:

- 600 feet of new drain pipe was installed in the alley between 4th/5th Street, between Baltic Ave. & Champion Ave.
- Public Works employees Brandon Skewes & Kody Maki took the Water Certification Test on November 1st.
- Public Works employee Dave Swetich took the Wastewater Certification Test on November 2nd.
- Range Telecommunications installed some new parts for the water tank, and the Village was able to use an antenna from Adams Twp. The water tank seems to be communicating with these repairs.
- The Public Works Equipment is already for winter.
- Trying to get the lagoons discharged before winter.
- Sand & salt are all mixed and in the salt shed.

Village President Report:

Village President George Eakin updated the Council with the following:

- Met with Street Commissioner Craig Burkman & Ron Petrelius on 10/9 to look at some possible ditching near Ron's late father's place on 7th street.
- Kristen did find out the current owner of the vacant Whealkate Lot.
- Dave & President Eakin drove around to take pictures of Ordinance Violations on Monday 10/23. There were 15 letters sent out, and had a few responses, most were positive.
- We have 3 purchasing policies for the finance committee to look over, and make a recommendation on creating a policy for the Village (We also need to put a paving spec bid together for Whealkate Estates).
- Would like the utilities committee to come up with an official water shut off policy.

- Another Annexation Agreement for the Dollar General was recently signed, the original one could not be found.
- Just drove by the fireworks storage area near the snowmobile trail.... It looks like a mud bug was there.
- The drainage ditch issue isn't complete yet, U.P. Engineering is recommending to EGLE the culverts stay in place. Waiting for their response
- Village Public Works did a fantastic job on the 4th/5th street alley culvert work.
- Discussed a request by Ron Petrelius for the Village to sell or assist with access to his property on 7th St. He would like to create a garage in the backyard, but would need access through the alley. No action was taken.

Clerk's Report

- OpusWeb was able to launch the new website prior to the Council Meeting.
- We received our Insurance check for the flagpole in the amount of \$16,025.00. Once our tax exempt form is in with the company that gave the estimate, the Village cost for the flagpole replacement will be \$500.00, which is our deductible. That cost is for removal of existing pole, new concrete/pole, and placement of the new pole. The quote we have is only good till this month.
- Our next Sewer Bond payment is coming up. The amount is for \$4,731.20, this will need to be added to the Agenda.

Agenda Approval

Trustee Paul Saaranen made a motion to accept the Agenda with change of adding the Sewer Bond Payment. Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

***Motion Carried**

Action Items

Unfinished Business

Drainage

- *No new updates.*

Community Hall Flagpole

Trustee Greg Harkonen made a motion to proceed with the removal of the old flagpole & purchase the new flagpole, and do the install in the spring. Unless the company is able to complete all this fall. Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

***Motion Carried**

Employee Handbook

- The Employee Handbook with suggested Council changes will be sent to the Village Attorney to look over.

New Business

Garbage Rates

- Council would like to look over rates through Waste Management.

MML Annual Reporting

Trustee Greg Harkonen made a motion to pay the bill from the MML for their Annual Payroll Audit in the amount of \$8,349.00. Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

***Motion Carried**

Whealkate Lot-*No action

Additions to the Agenda

Payment of the Sewer Bond

Trustee Greg Harkonen made a motion to pay the Sewer Bond in the amount of \$4,731.20. Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

***Motion Carried**

Payment of the Bills

Trustee Therese Parolini made a motion to pay the bills totalling **\$48,839.10**.
With **\$24,065.39 in old bills, and \$24,773.71 in new bills.**

Trustee Paul Saaranen supported the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

***Motion Carried**

Poll of Trustees

George Eakin

- Would like to compliment the Jutila's for the great job they are doing on their home.
- Discussed Mr. Petrelius alley access request.
- Trustee Justin Marier suggested talking to EGLE before looking at the request made by Mr. Petrelius.

Paul Saaranen

- Stated he appreciated the Public Works work.

Therese Parolini

- Asked about a storage shed to keep a lawnmower at the lagoons. (Adams Twp. allows the Village to store the lawnmower if needed in their shed).
- Thanked Public Works for taking down all the flowers.
- 4th of July Committee to have a dance at the Range Lounge on November 18th.

Adjournment

Trustee Therese Parolini moved to adjourn the Regular Meeting at 8:28 p.m.
Trustee Greg Harkonen seconded the motion.

Yeas: George Eakin, Tim Korby, Therese Parolini, Paul Saaranen, Justin Marier, & Greg Harkonen

Nays: None

Village of South Range Council Minutes Submitted by:
Kristen Archambeau, Village of South Range Clerk

