

- Fixed fence at lagoons
- Transferred Water at Lagoons
- Kody Maki passed Water Certification
- Plowing and Sanding getting done as needed

Village President Report:

Village President George Eakin updated the Council with the following:

- Reached out to the City of Houghton Council concerning employee evaluations, they ONLY evaluate the City Manager.
- The Village Clerk reached out to other municipalities. We have (3) purchasing policies for the finance committee to look over, and make a recommendation on creating a policy for the Village. We also need to put a paving spec bid together for Whealkate Estates.
- President Eakin emailed Mike Markham at OHM asking if we could develop a plan for a culvert system for the alley way of 5 th & 6 th street similar to 4 th & 5 th street alley.
- A few weeks back President Eakin sat with the Village Public Works Crew, along with Adams Twp. employees, in the fire hall and had some pizza with them. He thanked them for the use of the camera the guys utilized with the alley work. We have such a great relationship with them which is very beneficial to us all.
- President Eakin was recently asked if we could update our Christmas decorations, hopefully we can budget some money to do it over a few years.
- And our Public Works crew & Clerk Kristen have sure done a wonderful job with decorations within the Community Hall.
- I had a nice chat with Doug Hayrynen recently, he was appreciative of the job we do as a Council as we know it can be a thankless job.

Clerk's Report

- "Employee Evaluation" Books were ordered for each full-time employee to keep in their files.
- OSHA accident/injury forms were printed and given to Public Works.
- Industrial Graphics was going to try to take down the flagpole this week.
- The Employee Handbook with suggested changes was sent over to our attorney, he gave it to one of his partners to go through. No response as of yet.
- We had a "violation notice" about our CCR from this year that needed immediate correction (Explanation of Arsenic). This was added to the CCR, resubmitted to the health dept, put in the paper (had to be in the paper by 12/2/2023-it was in the 12/1/2023 paper), and sent to EGLE. A certificate of distribution was also submitted to EGLE on 12/6/23 (Deadline for the cod is 12/11/2023).
- The annual report for funding through the Michigan Treasury Department was completed with Munetrix and submitted (2) weeks before the deadline

(December 7).

- Annual Permit Application for MDOT (for the trunkline) was applied for (Current expires 12/31/2023), and approved for today (12/7/2023) and will be good through 12/31/2024.
- Completed the 2023 Forfeiture Report.
- We have an EGLE annual fine payment (#3 of 10) due by December 31st.
- We have a USDA Water Bond Payment coming out of our General Checking in January.

Action Items

Drainage

*No updates

Flagpole

*Industrial Graphics was looking to take down the flagpole this week. It is currently still in place.

Garbage Rates

*No motion at this time.

Handbook

*No updates, currently being looked at by attorney

Whealkate Lot

*President Eakin will check with the attorney about the lot.

Adams Township Schools: Resource Officer

*No presentation

Christmas in South Range Donation

Trustee Greg Harkonen made a motion to donate \$800.00 to the South Range Volunteer Fire Department for the Christmas in South Range Event. Trustee Justin Marier seconded the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

****Motion carried***

Employee Reviews

*Employee reviews will need to be completed by the January 4, 2024 Regular Council Meeting.

Employee Christmas Bonus

Trustee Greg Harkonen made a motion to approve Christmas Bonuses for the following amounts: Street Commissioner & Clerk \$600, Public Works \$500, & Part-time Employee Public Works \$100. Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

Winter Let Run

*Council will look over the original let run policy at the January 4, 2024 Regular Council Meeting.

EGLE Annual Payment

Trustee Justin Marier made a motion to pay the Annual Fine Payment of \$3,000.00 to EGLE. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

USDA Water Bond Payment

Trustee Justin Marier made a motion to pay the Water Bond Payment of \$4,826.25 to USDA. Trustee Therese Parolini seconded the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

Regular Meeting Dates for 2024

Trustee Greg Harkonen made a motion to approve the Regular Meeting dates for 2024. Trustee Justin Marier seconded the motion.

January 4th July 11th (4th of July is on the 1st Thurs)

February 1st August 1st

March 7th September 5th

April 4th October 3rd

May 2nd November 7th

June 6th December 5th

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

Meeting Date for Budget Meeting 2024

*The Annual Budget Meeting will be on January 9, 2024 at 6p.m. at the South Range Community Hall in the Council Chambers.

Payment of the Bills

Trustee Greg Harkonen made a motion to pay the bills totalling **\$50,642.82**,
With **\$31,298.42 in old bills, and \$19,344.40 in new bills.**

Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

***Additions to the Agenda**

Trustee Therese Parolini made a motion to pay Kody Maki for attending the Council Meeting. Trustee Greg Harkonen supported the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

Poll of Trustees

- ❖ **Justin Marier**-Requested to add a reminder to the Annual President Letter that garbage is not to come into the Village, it is for Village residents & businesses only.

Adjournment

Trustee Therese Parolini moved to adjourn the Regular Meeting at 7:55p.m.

Trustee Tim Korby seconded the motion.

Yeas: George Eakin, Greg Harkonen, Therese Parolini, Tim Korby, & Justin Marier

Nays: None

***Motion carried**

